



## **USER APPS MANUAL USER GUIDE**

### **1. How to Invite Visitor**

URL: [https://www.gpropsystems.com/user\\_manual/visitor](https://www.gpropsystems.com/user_manual/visitor)

### **2. How to Lodge Complaint/Suggestion**

URL: [https://www.gpropsystems.com/user\\_manual/complaint\\_suggestion](https://www.gpropsystems.com/user_manual/complaint_suggestion)

### **3. How to Make Payment**

URL: [https://www.gpropsystems.com/user\\_manual/billing](https://www.gpropsystems.com/user_manual/billing)

### **4. How to Apply Access Cards**

URL: [https://www.gpropsystems.com/user\\_manual/access\\_cards](https://www.gpropsystems.com/user_manual/access_cards)

### **5. How to Apply for Service Application (Renovation, Move In & Move Out)**

URL: [https://www.gpropsystems.com/user\\_manual/service\\_application](https://www.gpropsystems.com/user_manual/service_application)

### **6. How to Book Facilities**

URL: [https://www.gpropsystems.com/user\\_manual/facilities\\_booking](https://www.gpropsystems.com/user_manual/facilities_booking)

### **7. How to Message Neighbour/Management Team**

URL: [https://www.gpropsystems.com/user\\_manual/messaging](https://www.gpropsystems.com/user_manual/messaging)

### **8. How to Add Family Members/Tenants as Gprop User**

URL: [https://www.gpropsystems.com/user\\_manual/users](https://www.gpropsystems.com/user_manual/users)

### **9. How to Change Password**

URL: [https://www.gpropsystems.com/user\\_manual/change\\_password](https://www.gpropsystems.com/user_manual/change_password)